



UNIVERSAL LEARNING ACADEMY

REGULAR Meeting Minutes

Date: Wednesday, April 24, 2024
Scheduled Time: 6:30 PM
Location: Universal Learning Academy
 28015 Joy Road, Westland, MI 48185

A. CALL TO ORDER

Call to Order by: Alan Yassine
Call to Order Time: 6:33 PM

Attendee Name	Title	Status	Arrived
Rim Tamim	President	Absent	
Marwa Moubadder	Vice President	Present	
Hassan Alaouie	Treasurer & Secretary	Present	
Mohamad Haidar	Director	Present	
Alan Yassine	Director	Absent	

ALSO, PRESENT:

Amy Zacharias, Rami Hamadeh, Haidar Nemer, Dr. Ali Bazzi, Haidar Nemer.

Recognition/Acknowledgment by Board Member Marwa Moubadder that a quorum is present.

B. APPROVAL OF AGENDA

THE AGENDA IS APPROVED AS WRITTEN.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Hassan Alaouie, Treasurer & Secretary
SECONDER:	Mohamad Haidar, Director
AYES:	Alaouie, Moubadder, Haidar
ABSENT:	Tamim, Yassine

C. ORGANIZATIONAL ITEMS

1. APPROVAL OF MEETING MINUTES OF MARCH 20, 2024

RESOLVED THAT, the Board of Directors of Universal Learning Academy has reviewed, discussed and approved the Regular Meeting minutes of March 20, 2024.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Hassan Alaouie, Treasurer & Secretary
SECONDER:	Mohamad Haidar, Director
AYES:	Alaouie, Moubadder, Haidar
ABSENT:	Tamim, Yassine

* Individuals wishing to address the board of directors under Item D above are requested to sign in with the board secretary prior to the start of the meeting. Individual comments are limited to no more than two (2) minutes each and total time allowances not exceed 30 minutes. The board will not verbally respond to public comments but may follow up in the most appropriate and time-effective manner.
 * Complaints or concerns requiring a Public Hearing shall first be addressed in writing and delivered to the board president at least five (5) days prior to the board meeting or such complaints or concerns shall not be heard by the board.
 *This meeting is a meeting of the board of directors in public for the purpose of conducting the academy's business and is not to be considered a public community meeting. There is a time for public comment during the meeting as indicated on the agenda. [Open Meetings Act, Public 267].

2. APPROVAL OF REVENUES AND EXPENDITURES AS OF THIRD QUARTER ENDING MARCH 31, 2024

RESOLVED, that the Board has reviewed, accepted the Revenues & Expenditures Report as of third quarter ending March 31, 2024 does hereby authorize the payment of the expenditures in the attached Exhibit "A".

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Hassan Alaouie, Treasurer & Secretary
SECONDER:	Mohamad Haidar, Director
AYES:	Alaouie, Moubadder, Haidar
ABSENT:	Tamim, Yassine

D. PUBLIC COMMENT

PUBLIC PRESENT:

Amy Zacharias, Rami Hamadeh, Haidar Nemer, Dr. Ali Bazzi (via phone).

PUBLIC COMMENTS:

None.

E. OLD BUSINESS

1. APPROVAL OF AMENDED 2023-2024 TENTATIVE SCHOOL CALENDAR

RESOLVED THAT, the attached revised 2023-2024 School Calendar in Exhibit "A" to this resolution is hereby approved and adopted as part of the record keeping and administrative oversight requirements of the Academy.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Hassan Alaouie, Treasurer & Secretary
SECONDER:	Mohamad Haidar, Director
AYES:	Alaouie, Moubadder, Haidar
ABSENT:	Tamim, Yassine

2. APPROVAL OF RFP FOR TRANSPORTATION SERVICES VENDOR

NOW, THEREFORE, BE IT RESOLVED THAT:

- The Board approves the RFP Evaluation for vendors to replace the Transportation Services as attached herein Exhibit "A"; and delegates responsibility to solicit, obtain, open and evaluate the bids for vendors to Hamadeh Educational Services (HES) to replace the Transportation Services and to submit its recommendations to the board to make a final vendor selection at its board meeting scheduled for **April 24, 2024**.
- The Academy Board approves and believes it would be in the best interest of the Academy at this time to select and finalize the contract with the following vendors:

VENDOR	SERVICES
NATIONAL TRAILS	BUS SERVICES

- The Board President, Chief Administrative Officer or Authorized Representative is hereby authorized, empowered, and directed to prepare, negotiate, modify or otherwise amend, execute and deliver any and all agreements, instruments and documents which relate to these resolutions, and are proper, necessary, convenient or desirable to carry out the intent of these Resolutions and are not materially adverse to the Academy.

4. Any and all actions taken prior to the date of these Resolutions by the Board President, Chief Administrative Officer or any Authorized Representative consistent with these Resolutions are hereby approved and ratified.
5. Nothing in the foregoing Resolutions shall imply that the ultimate responsibility for approving the Bid rests with anyone other than the Board.

RESULT: ADOPTED [UNANIMOUS]
MOVER: Hassan Alaouie, Treasurer & Secretary
SECONDER: Mohamad Haidar, Director
AYES: Alaouie, Moubadder, Haidar
ABSENT: Tamim, Yassine

3. APPROVAL OF RFP COMMERCIAL KITCHEN DISHWASHER VENDOR

NOW, THEREFORE, BE IT RESOLVED THAT:

1. The Board approves the RFP Evaluation for vendors to replace the Commercial Kitchen Dishwasher as attached herein Exhibit “A”; and delegates responsibility to solicit, obtain, open and evaluate the bids for vendors to Hamadeh Educational Services (HES) to replace the Commercial Kitchen Dishwasher and to submit its recommendations to the board to make a final vendor selection at its board meeting scheduled for **April 24, 2024**.
2. The Academy Board approves and believes it would be in the best interest of the Academy at this time to select and finalize the contract with the following vendors:

VENDOR	SERVICES
DBA	COMMERCIAL DISHWASHER

3. The Board President, Chief Administrative Officer or Authorized Representative is hereby authorized, empowered, and directed to prepare, negotiate, modify or otherwise amend, execute and deliver any and all agreements, instruments and documents which relate to these resolutions, and are proper, necessary, convenient or desirable to carry out the intent of these Resolutions and are not materially adverse to the Academy.
4. Any and all actions taken prior to the date of these Resolutions by the Board President, Chief Administrative Officer or any Authorized Representative consistent with these Resolutions are hereby approved and ratified.
5. Nothing in the foregoing Resolutions shall imply that the ultimate responsibility for approving the Bid rests with anyone other than the Board.

RESULT: ADOPTED [UNANIMOUS]
MOVER: Hassan Alaouie, Treasurer & Secretary
SECONDER: Mohamad Haidar, Director
AYES: Alaouie, Moubadder, Haidar
ABSENT: Tamim, Yassine

F. NEW BUSINESS

1. APPROVAL OF BOARD MEMBER NOMINATION(S)

NOW THEREFORE BE IT RESOLVED, that the following person(s), resume attached, be proposed to serve on the Board of Directors of the Universal Learning Academy, contingent upon completion of board application and final approval by Bay Mills community College:

VACANCY A: Marwa Moubadder

VACANCY B: Ali N. Yassine

RESULT: ADOPTED [UNANIMOUS]
MOVER: Hassan Alaouie, Treasurer & Secretary
SECONDER: Mohamad Haidar, Director
AYES: Alaouie, Moubadder, Haidar
ABSENT: Tamim, Yassine

2. APPROVAL OF BOARD POLICIES UPDATE PREPARED BY THE NATIONAL CHARTER SCHOOLS INSTITUTE (NCSI) - SPRING 2024

RESOLVED THAT, that the Academy is hereby authorized, empowered, and directed to adopt the policies updates for Spring of 2024 prepared by the National Charter Schools Institute (NCSI) attached in Exhibit “A”.

MOVER: Hassan Alaouie, Treasurer & Secretary
SECONDER: Mohamad Haidar, Director
AYES: Alaouie, Moubadder, Haidar
ABSENT: Tamim, Yassine

3. APPROVAL OF VENDORS/EXPENSES

RESOLVED THAT, the Board has reviewed, and approves the Expenses and Costs as attached in Exhibit “A” as follows:

VENDOR	SERVICES
GDI Integrated Facility Services	Custodial Services

RESOLVED THAT, the presented expenses and costs as attached in Exhibit “A” are hereby approved retroactively on behalf of the Academy.

NOW THEREFORE, BE IT RESOLVED THAT, any and all actions taken prior to the date of these Resolutions by Board President, the Superintendent or any Authorized Representative consistent with these Resolutions are hereby approved and ratified.

RESOLVED FURTHER, the Board President, Vice President, Treasurer, Secretary, any other member of the Board of Directors, the Superintendent, or any of them acting alone (the “Authorized Officer”) is hereby authorized, empowered and directed, for and on behalf of the Academy, to execute and deliver any and all agreements, documents and instruments which relate these resolutions, and are proper, necessary, convenient or desirable to carry out the intent of these Resolutions and are not materially adverse to the Academy.

MOVER: Hassan Alaouie, Treasurer & Secretary
SECONDER: Mohamad Haidar, Director
AYES: Alaouie, Moubadder, Haidar
ABSENT: Tamim, Yassine

G. AUTHORIZER'S PRESENTATION/DISCUSSION

None.

H. ADJOURNMENT

Motioned By: Hassan Alaouie
Supported By: Mohamad Haidar

BE IT RESOLVED THAT the meeting be adjourned.
Meeting Adjourned at {6:54 PM}.