



# UNIVERSAL LEARNING ACADEMY

## Public Hearing & Regular Meeting Minutes

**Date:** Wednesday, May 22, 2024  
**Scheduled Time:** 6:30 PM  
**Location:** Universal Learning Academy  
 28015 Joy Road, Westland, MI 48185

### A. CALL TO ORDER

Call to Order by: Hassan Alaouie  
 Call to Order Time: 6:40 PM

Attendee Name	Title	Status	Arrived
Rim Tamim	President	Present	
Marwa Moubadder	Vice President	Absent	
Hassan Alaouie	Treasurer & Secretary	Present	
Mohamad Haidar	Director	Absent	
Alan Yassine	Director	Present	

#### ALSO PRESENT:

Amy Zacharias, Rami Hamadeh, Haidar Nemer, Dr. Ali Bazzi.

Recognition/Acknowledgment by Board Member Rim Tamim that a quorum is present

### B. APPROVAL OF AGENDA

THE AGENDA IS APPROVED AS WRITTEN.

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Alan Yassine, Director
<b>SECONDER:</b>	Hassan Alaouie, Treasurer & Secretary
<b>AYES:</b>	Alaouie, Tamim, Yassine
<b>ABSENT:</b>	Haidar, Moubadder

### C. ORGANIZATIONAL ITEMS

#### 1. PRESENTATION OF PUBLIC HEARING

The following preamble to adjourn the Regular Meeting was offered by member Mohamad Haidar and supported by member Marwa Moubadder.

#### PUBLIC HEARING TO DISCUSS THE PROPOSED BUDGET FOR 2023-2024 SCHOOL YEAR:

**PUBLIC PRESENT:** Amy Zacharias, Rami Hamadeh, Haidar Nemer, Dr. Ali Bazzi.

**PUBLIC COMMENTS:** None

The following preamble to resume the Regular Meeting was offered member, Alan Yassine and supported by member Hassan Alaouie.

\*Individuals wishing to address the board of directors under Item D above are requested to sign in with the board secretary prior to the start of the meeting. Individual comments are limited to no more than two (2) minutes each and total time allowances not exceed 30 minutes. The board will not verbally respond to public comments but may follow up in the most appropriate and time-effective manner.

\*Complaints or concerns requiring a Public Hearing shall first be addressed in writing and delivered to the board president at least five (5) days prior to the board meeting or such complaints or concerns shall not be heard by the board.

\*This meeting is a meeting of the board of directors in public for the purpose of conducting the academy's business and is not to be considered a public community meeting. There is a time for public comment during the meeting as indicated on the agenda. *[Open Meetings Act, Public 267]*.

**RESULT:** ADOPTED [UNANIMOUS]  
**MOVER:** Alan Yassine, Director  
**SECONDER:** Hassan Alaouie, Treasurer & Secretary  
**AYES:** Alaouie, Tamim, Yassine  
**ABSENT:** Haidar, Moubadder

## 2. APPROVAL OF MEETING MINUTES OF APRIL 24, 2024

**RESOLVED THAT,** the Board of Directors of Universal Learning Academy has reviewed, discussed and approved the meeting minutes of April 24, 2024.

**RESULT:** ADOPTED [UNANIMOUS]  
**MOVER:** Alan Yassine, Director  
**SECONDER:** Hassan Alaouie, Treasurer & Secretary  
**AYES:** Alaouie, Tamim, Yassine  
**ABSENT:** Haidar, Moubadder

## 3. APPROVAL OF REVENUES AND EXPENDITURES AS OF APRIL 30, 2024

**RESOLVED THAT,** the Board of Directors of Universal Learning Academy has reviewed, discussed and approved the presented revenues and expenditures of April 30, 2024.

**RESULT:** ADOPTED [UNANIMOUS]  
**MOVER:** Alan Yassine, Director  
**SECONDER:** Hassan Alaouie, Treasurer & Secretary  
**AYES:** Alaouie, Tamim, Yassine  
**ABSENT:** Haidar, Moubadder

## 4. APPROVAL OF THE PROJECTED BUDGET FOR 2024-2025 SCHOOL YEAR

**RESOLVED THAT,** the Board of Directors of Universal Learning Academy has reviewed, discussed and approved the presented 2024-2025 school year Proposed Budget.

**RESULT:** ADOPTED [UNANIMOUS]  
**MOVER:** Alan Yassine, Director  
**SECONDER:** Hassan Alaouie, Treasurer & Secretary  
**AYES:** Alaouie, Tamim, Yassine  
**ABSENT:** Haidar, Moubadder

### D. PUBLIC COMMENTS/OPEN FORUM

**PUBLIC PRESENT:**

Amy Zacharias, Rami Hamadeh, Haidar Nemer, Dr. Ali Bazzi.

**PUBLIC COMMENTS/OPEN FORUM:**

None.

### E. OLD BUSINESS

None.

**F. NEW BUSINESS**

**1. DISCUSSION AND APPROVAL OF ANNUAL SUPERINTENDENT'S EVALUATION**

NOW, THEREFORE, BE IT RESOLVED that the Board hereby approves and adopts the Superintendent Evaluation as attached and made part hereof Exhibit “D” as the completed evaluation system for the Academy’s Superintendent for the 2023-2024 school year.

RESOLVED FURTHER, that any Authorized Officer may certify to the passage of the foregoing resolution.

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Alan Yassine, Director
<b>SECONDER:</b>	Hassan Alaouie, Treasurer & Secretary
<b>AYES:</b>	Alaouie, Tamim, Yassine
<b>ABSENT:</b>	Haidar, Moubadder

**2. ADOPTION OF 2024-2025 SCHEDULE OF BOARD OF DIRECTORS MEETINGS**

RESOLVED THAT, the attached schedule of dates being presented in Exhibit “A” is hereby approved as the schedule of annual, regular and public hearing meetings for the Academy Board of Meetings for the 2024-2025 school year.

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Alan Yassine, Director
<b>SECONDER:</b>	Hassan Alaouie, Treasurer & Secretary
<b>AYES:</b>	Alaouie, Tamim, Yassine
<b>ABSENT:</b>	Haidar, Moubadder

**3. REVIEW AND APPROVAL OF BID COMMITTEE FOR RFP BIDDING AND SELECTION OF VENDOR(S) FOR MEAT POULTRY AND BAKERY PRODUCTS**

RESOLVED THAT, the Board of Directors of Universal Learning Academy has reviewed, discussed, approved and believes it is in the best interest of the Academy at this time to select and finalize the contract with the following vendor(s) for meat poultry Al-Saad Meat Market, Inc and bakery products Papaya Bakery.

RESULT: ADOPTED [UNANIMOUS]

<b>MOVER:</b>	Alan Yassine, Director
<b>SECONDER:</b>	Hassan Alaouie, Treasurer & Secretary
<b>AYES:</b>	Alaouie, Tamim, Yassine
<b>ABSENT:</b>	Haidar, Moubadder

**4. APPROVAL OF VENDORS**

RESOLVED THAT, the Board of Directors of Universal Learning Academy has reviewed, discussed, and approved the presented vendors:

VENDOR	SERVICES	Contract Length
Stepping Stones Group	Special education staffing, management and consulting agency	1-Year Contract
GDI Services Inc.	Janitorial and related custodial services	1-Time Cost
National Trails Agreement	Transportation of pupils	June 15 – July 30, 2023

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Alan Yassine, Director
<b>SECONDER:</b>	Hassan Alaouie, Treasurer & Secretary
<b>AYES:</b>	Alaouie, Tamim, Yassine
<b>ABSENT:</b>	Haidar, Moubadder

## **G. AUTHORIZER'S PRESENTATION/DISCUSSION**

### **AUTHORIZER'S PRESENTATION/DISCUSSION:**

None.

## **H. ADJOURNMENT**

Motioned By: Alan Yassine

Supported By: Hassan Alaouie

**BE IT RESOLVED THAT** the meeting be adjourned.

Meeting Adjourned at {7:02 PM}.